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| Social Media Content Planner |
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| **Content Topic** | **Content Type** | **Assigned To** | **Due Date** | **Status** | **Published Date** |
| 5 Tips for Better Reels | Short Video | Dave | 5/20/25 | Yet to start |   |
| Summer Sale Email Campaign | Email Marketing | Jessie | 5/20/25 | Published | 5/18/25 |
| Behind-the-Scenes at Our Office | Carousel | Alex | 5/22/25 | In Progress |   |
| Productivity Hacks for Remote Work | Blog Post | Jamie | 5/23/25 | Ready to publish |   |
| Meet the Team Monday (Design Team) | Image Post | Yuri | 5/19/25 | Scheduled |   |
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