

Design Evaluation Template

PROJECT DETAILS			
Project Name	Design Title	Designer Name(s)	Design Stage

<i>Review Date</i>	<i>Reviewer Name (s)</i>

DESIGN OVERVIEW		
Design Objective	Key Features	Target Audience/User

REVIEW CHECKLIST		
Criteria	Pass/Fail	Notes

REVIEWER COMMENTS	
Strengths	Areas for Improvement/Suggestions

ACTION ITEMS/FOLLOW-UP			
Task/Item	Assigned To	Due Date	Status