

# RECEIPT

Payment Date: \_\_\_\_\_

Receipt #: \_\_\_\_\_

**From:**

**Sold To:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description	Quantity	Unit Price	Total

*Comments:*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subtotal: \_\_\_\_\_

Tax Rate: \_\_\_\_\_

Tax: \_\_\_\_\_

Miscellaneous: \_\_\_\_\_

**Total Due:** \_\_\_\_\_

**Amount Paid:** \_\_\_\_\_